

Dear Patient:

We welcome you as a new patient to Orthopedic Institute. In preparation for your initial visit, we are requesting that all previous medical records relating to your current illness, including x-rays, MRI's, CAT scans, bone scans, x-ray reports, operative notes and other test results, be sent to our office prior to your appointment or you may bring these records with you at the time of your appointment.

If we do not have the films from all previous studies, the doctor may not be able to complete your evaluation and you may need to return for a second appointment. To help avoid any inconvenience to you, please make that all previous doctors or clinics have sent the necessary films to us. You may choose to pick them up yourself or call the necessary offices to have the films sent directly to us.

If you have managed care insurance that requires preauthorization for office visits or x-rays, please contact your primary care doctor for a referral.

Please complete the enclosed forms and bring them with you to your appointment. If you have questions, feel free to call our office.

Thank you for selecting Orthopedic Institute for your orthopedic needs.

Sincerely,

Orthopedic Institute

PLEASE HAND CARRY THESE FORMS WITH YOU TO YOUR APPOINTMENT. PLEASE DO NOT MAIL THEM.

AS AN ADDED CONVENIENCE, WE OFFER VALET PARKING FOR OUR PATIENTS.